

# Door County Service Club Coalition

# Youth As Resources Grant Guidelines

for the 2019 - 2020 school year

## PURPOSE

To provide financial support to projects in which youth use their skills, talents and abilities to serve or educate others.

## TYPICAL GRANTS

Average of \$200. Maximum of \$500, although exceptional projects may qualify for higher levels of funding.

## ELIGIBLE APPLICANTS

Any youth group comprised primarily of residents of Door County, be it organized or informal, may apply.

## APPLICATION PROCESS AND DEADLINES

To apply, complete the form and return on or before the due date. The important dates are as follows:

### Application Due Dates

Tuesday, October 1, 2019

Monday, December 2, 2019

Monday, March 2, 2020

Friday, May 1, 2020

### Youth Presentation to Service Club Coalition Reviewers

Wednesday, October 16, 2019 begins at 5:00 p.m.

Wednesday, December 18, 2019 begins at 5:00 p.m.

Wednesday, March 18, 2020 begins at 5:00 p.m.

Wednesday, May 20, 2020 begins at 5:00 p.m.

***Applications must be completed by students*** and must be received in the office of the Door County Community Foundation by 4 p.m. on the application due dates noted above. As a part of the review process, at least one youth representative from your group is required to present your project idea to the 7 Reviewers at a meeting in Sturgeon Bay on the corresponding Youth Presentation date noted above. You will be informed of the location of the meeting and the specific time slot for your presentation shortly after you apply.

The Youth Presentation should not exceed 5 minutes and will be followed by questions from the committee. High school age students are expected to make their presentation without any assistance from an adult. Middle school age children may be prompted and assisted by an adult. Elementary school age children should be available to answer questions, but an adult may make the presentation.

Applicants will be informed of the final decision within 2 days after their Youth Presentation is made.

## PAYMENT OF GRANT FUNDS

Applicants that apply under the umbrella of a 501(c)(3) public charity, school or government agency will receive a check payable to the organization shortly after the grant is approved. Applicants that do not operate under the umbrella of a charity, school or government agency will be reimbursed for expenses after receipts and other documentation are presented as proof of actual expenditures.

## FOR MORE INFORMATION

Christine Henkel of the Door County Community Foundation is available to answer questions and help guide you through the application process. Call her at (920) 746-1786 or email [applications@givedoorcounty.org](mailto:applications@givedoorcounty.org).

Mail or hand-deliver your completed application form to the Door County Community Foundation at 222 N. Third Ave., Sturgeon Bay, WI 54235. You may also email your application to [applications@givedoorcounty.org](mailto:applications@givedoorcounty.org).



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Name of Youth Group: \_\_\_\_\_ Total Members: \_\_\_\_\_

Do you operate under a sponsoring Charity, School, or Government Agency? *(this is NOT required)*

If yes, which one? \_\_\_\_\_

Project Name: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Primary  
Youth Presenter: \_\_\_\_\_

Adult Advisor: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City/ST/Zip: \_\_\_\_\_

City/ST/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Age: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

The following questions should be answered by members of the youth group:

*(typed or neatly handwritten responses are acceptable)*

1. What is the problem (or opportunity) that you have identified in Door County?

2. What will your project do to address that problem (or opportunity)?

3. How will your project impact others?

4. How is your project using youth as a resource to benefit others?

5. Provide a breakdown of how the money will be spent.  
(for example, 12 gallons of paint at \$18/each, 3 bus trips at \$50 per trip)

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