

Door County Service Club Coalition

YOUTH IN THEATRE GRANT GUIDELINES

for the 2011-2012 school year

PURPOSE

To provide financial support to Door County theatrical productions in which youth play a significant role in its production and/or on-stage performance.

TYPICAL GRANTS

Maximum of \$500.

ELIGIBLE APPLICANTS

Any charitable, educational, civic or youth group comprised primarily of residents of Door County, be it organized or informal, may apply.

APPLICATION PROCESS AND DEADLINES

The application consists of the form and questions on page 2 of this document. The important dates are as follows:

Application Deadlines

March 1, 2012

May 1, 2012

Youth Presentation to Service Club Coalition Reviewers

Wednesday, March 21, 2012 at 5 p.m.

Wednesday, May 16, 2012 at 5 p.m.

Your application must be received in the offices of the Door County Community Foundation by 4 p.m. on the application deadline noted above. As a part of the review process, at least one youth representative from your organization is required to present your project idea to the 7 Reviewers at a meeting in Sturgeon Bay on the corresponding Youth Presentation date noted above. You will be informed of the location of the meeting and the specific time slot for your presentation shortly after you apply.

The Youth Presentation should not exceed 5 minutes and will be followed by questions. High school age students are expected to make their presentation without any assistance from an adult. Middle school age children may be prompted and assisted by an adult. Elementary school age children should be available to answer questions, but an adult may make the presentation.

Applicants will be informed of the final decision within 2 days after their Youth Presentation is made.

PAYMENT OF GRANT FUNDS

Applicants that apply under the umbrella of a 501(c)(3) public charity, school or government agency will receive a check payable to the organization shortly after the grant is approved. Applicants that do not operate under the umbrella of a charity, school or government agency will be reimbursed for expenses after receipts and other documentation are presented as proof of actual expenditures.

FOR MORE INFORMATION

Christine Henkel of the Door County Community Foundation is available to answer questions and help guide you through the application process. Call her at (920) 746-1786 or email christine@doorcountycommunityfoundation.org.

Mail your completed application form to the Door County Community Foundation at PO Box 802, Sturgeon Bay, WI 54235. It also may be delivered by hand to 228 N. Third Avenue in downtown Sturgeon Bay. A drop box is outside the door for afterhours delivery. You may also email your application to christine@doorcountycommunityfoundation.org.



Door County Service Club Coalition

YOUTH IN THEATRE GRANT APPLICATION

for the 2011-2012 school year

Name of Group or Organization: _____

Do you operate under a sponsoring Charity, School, or Government Agency? *(this is NOT required)*

If yes, which one? _____

Project Name: _____

Amount Requested: \$ _____

Primary
Youth Presenter: _____

Adult Advisor: _____

Address: _____

Address: _____

City/ST/Zip: _____

City/ST/Zip: _____

Phone: _____ Age: _____

Phone: _____

Email: _____

Email: _____

The following questions should be answered by members of the youth group:
(typed or neatly handwritten responses are acceptable)

1. Please describe your intended play, musical, or other theatrical production.

2. Where and when will this production take place? Who do you think will attend? How much will it cost to attend?

3. What significant role(s) will youth play in this production?

4. Provide a breakdown of how the money will be spent.

(for example, 3 gallons of paint for sets at \$18/each, 5 yards of cloth for costumes at \$3/yard)

5. Excluding any grant we may give, do you anticipate making a profit? If so, how will those profits be used?

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